

Center for Excellence in Teaching Resources Available at USC for Teaching

CET



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What does CET do?

The Center for Excellence in Teaching (CET) promotes a **vibrant culture of teaching and learning** for the university community, for schools, and for faculty by:

- Supporting USC's Strategic Plan through pedagogical training and resources that assist the USC community in developing practices that are:
 - Inclusive
 - Interdisciplinary
 - Innovative and creative
- Promoting research-based course design and teaching practices.
- Providing resources and training for developing, evaluating, and rewarding teaching excellence.
- Offering training opportunities that are customized to each discipline's unique teaching needs.
- Collaborating with academic and service units to provide a pedagogical perspective and promote teaching-related resources at USC.

CET provides...

Services provided for individual faculty, departments, divisions, and schools

- Website resources
- Private consultations
- Private teaching observations
- Institutes
 - customized
- Workshops and events
 - customized



CET website

- Search for written and video resources
- Request a consult or ask a question
- Learn about CET institutes
- Subscribe to our CET communications mailing list

How to subscribe to CET communications

CET website home page
cet.usc.edu

The screenshot displays the USC Center for Excellence in Teaching website. At the top right is the USC University of Southern California logo. Below it is a red header bar with the text "USC Center for Excellence in Teaching" and a teal circle with the number "1". To the right of the header is a yellow button labeled "Get Our Newsletter" and social media icons for Facebook and Twitter. Below the header is a dark navigation bar with links: ABOUT, INSTITUTES, RESOURCES, SERVICES, AWARDS, RESEARCH, and USC TEACHING INITIATIVE. On the left side of the page is a vertical menu with links: Resources, Find a Resource, CET Newsletter (highlighted), Resources for New Faculty, Peer Review & Evaluation, Blackboard Course Templates, and TA Training Curriculum. The main content area shows the breadcrumb "Home > Resources > CET Newsletter" and the title "CET Newsletter". Below the title is the heading "Good Things Can Happen to Teaching When You Receive the CET Newsletter". The text describes the monthly newsletter and its benefits. The form includes fields for Email, First Name, and Last Name, each with a red asterisk indicating a required field. A teal circle with the number "2" is next to the Email field. Below the fields is a "Sign Me Up!" button, with a teal circle with the number "3" next to it. At the bottom, a disclaimer states that by submitting the form, users consent to receive marketing emails from USC CET, 3601 Watt Way, GFS 227, Los Angeles, CA, 90089-1691. It also mentions that users can revoke their consent by using the SafeUnsubscribe® link found at the bottom of every email, with a link to "Emails are serviced by Constant Contact".

USC University of Southern California

USC Center for Excellence in Teaching

1

Get Our Newsletter

ABOUT INSTITUTES RESOURCES SERVICES AWARDS RESEARCH USC TEACHING INITIATIVE

Resources

Find a Resource

CET Newsletter

Resources for New Faculty

Peer Review & Evaluation

Blackboard Course Templates

TA Training Curriculum

Home > Resources > CET Newsletter

CET Newsletter

Good Things Can Happen to Teaching When You Receive the CET Newsletter

Our monthly newsletter subscribers receive teaching tips, resources, updates, and announcements of CET events to help you improve your teaching practice.

Email *

First Name *

Last Name *

Sign Me Up!

2

3

By submitting this form, you are consenting to receive marketing emails from: USC CET, 3601 Watt Way, GFS 227, Los Angeles, CA, 90089-1691. You can revoke your consent to receive emails at any time by using the SafeUnsubscribe® link, found at the bottom of every email. [Emails are serviced by Constant Contact](#)



Resource topics

- Faculty decision guide
- Assessment
- Grading and Feedback
- Active learning
- Diversity, equity, and inclusion
- Challenging discussions

How to search for a resource

CET website home page
cet.usc.edu

Email
usccet@usc.edu

The image shows a screenshot of the USC Center for Excellence in Teaching (CET) website. The top navigation bar is red with the USC logo and the text "USC Center for Excellence in Teaching". Below the navigation bar, the "RESOURCES" menu item is highlighted with a red box. The main content area is titled "CET Resources" and includes a search bar and a "Featured Resources" section. The search bar is highlighted with a red box, and the "Featured Resources" section contains four cards: "Syllabus template", "Faculty decision guide", "TA decision guide", and "Deciding between synchronous and asynchronous modes of teaching". Below the featured resources, the "Our Resources" section is visible, showing a list of resources with filters for Sources, Formats, Audiences, and Modalities. The filters are highlighted with a red box. The list of resources includes "Li-Ping Chen from the East Asian Studies Center discusses active learning in humanities courses during the April 2022 Faculty Showcase", "Conducting a partially flipped classroom in a hybrid setting", "Exploring the potential for JEP/research partnerships", and "Partnering with JEP for community-based scholarship".

USC Southern California

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Get Our Newsletter

ABOUT INSTITUTES RESOURCES SERVICES AWARDS RESEARCH USC TEACHING INITIATIVE

CET Resources

Explore resources related to course design, evaluation, and instruction using a keyword search or filters.

Featured Resources

- Syllabus template
View →
- Faculty decision guide
View →
- TA decision guide
View →
- Deciding between synchronous and asynchronous modes of teaching
View →

Our Resources

Enter resource keywords Search

[Do an advanced search](#)

Filters

Reset all filters

Sources

CET External Other USC

USC Faculty

Formats

Graphics Images Newsletter PDF

PowerPoint Videos Web link

Word document

Audiences

Faculty Staff Students TAs

Modalities

Li-Ping Chen from the East Asian Studies Center discusses active learning in humanities courses during the April 2022 Faculty Showcase.

Sources: [USC Faculty](#) | Formats: [Videos](#) | Audience: [Faculty](#) | Disciplines: [Humanities](#)

Conducting a partially flipped classroom in a hybrid setting

Claire Bono from Viterbi Computer Science discusses conducting a partially flipped classroom in a hybrid setting at the April 2022 Faculty Showcase.

Sources: [USC Faculty](#) | Formats: [Videos](#) | Audience: [Faculty](#) | Disciplines: [Arts](#), [Clinical](#), [Gen Ed courses](#), [Humanities](#), [Performance](#), [Social Science](#), [STEM](#)

Exploring the potential for JEP/research partnerships

Bob Girandola from Dornsife Human And Evolutionary Biology presents exploring the potential for JEP/research partnerships during the February 2022 CET Faculty Showcase.

Sources: [CET](#), [USC Faculty](#) | Formats: [Videos](#) | Audience: [Faculty](#) | Disciplines: [STEM](#)

Partnering with JEP for community-based scholarship

Kimberly Miller from Keck Population and Public Health Sciences presents partnering with JEP for community-based scholarship during the February 2022 CET Faculty Showcase.

Sources: [CET](#), [USC Faculty](#) | Formats: [Videos](#) | Audience: [Faculty](#) | Disciplines: [Clinical](#), [STEM](#)



Common topics for consultations

- Syllabi
- Curriculum design
- Assessment
- Grading and Feedback
- Active learning
- Diversity, equity, and inclusion
- Challenging discussions

How to request a consultation

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Email
usccet@usc.edu

The screenshot shows the USC Center for Excellence in Teaching website. At the top is a dark red header with the USC logo and the text "USC Center for Excellence in Teaching". To the right of the header is a "Get Our Newsletter" button and social media icons for Facebook and Twitter. Below the header is a dark navigation bar with links: ABOUT, INSTITUTES, RESOURCES, SERVICES, AWARDS, RESEARCH, and USC TEACHING INITIATIVE. The main content area has a light background with a geometric pattern. It features a "Find a Resource" section with a search bar and a "Search" button. Below this is a "What We Do" section with three yellow boxes: "Institutes", "Services", and "Resources". Each box contains a brief description and a "Learn More" button. A large teal arrow points from the "Resources" box down to a dark red footer. The footer contains the text "CET is here to support your teaching and course design. Schedule a consultation or ask us a question!" and a "Contact Us" button.

USC University of Southern California

USC Center for Excellence in Teaching

Get Our Newsletter

ABOUT INSTITUTES RESOURCES SERVICES AWARDS RESEARCH USC TEACHING INITIATIVE

Find a Resource

Search course design and teaching resources by entering a keyword or selecting filters in an advanced search.

Enter resource keywords [Do an advanced search](#)

What We Do

Institutes

CET institutes engage faculty in advancing their knowledge of scholarly approaches to teaching excellence.

[Learn More →](#)

Services

CET promotes a vibrant culture of teaching and learning with consults, Faculty Learning Communities, and the Mentored Teaching Fellows program.

[Learn More →](#)

Resources

Explore resources related to course design, evaluation, and instruction.

[Learn More →](#)

CET is here to support your teaching and course design.
Schedule a consultation or ask us a question!

[Contact Us →](#)

Observations

- Request via CET website
- Email uscet@usc.edu
- Self reflection
 - CET Classroom Teaching Observation Checklist
 - CET Synchronous Online Teaching Observation Checklist
 - CET Asynchronous Online Teaching Observation Checklist

[Download this file](#)

USC Center for Excellence in Teaching

CET Classroom teaching observation checklist

Introduction

The CET Classroom Teaching Observation Checklist provides performance descriptions for three tiers of instructional practices, reflecting a progression of recommended teaching practices.

- Tier 1: Performing at Minimum USC Teaching Policy Standard.
- Tier 2: Performing at Proficient Level of Teaching Standard at USC.
- Tier 3: Performing at Excellence Level of Teaching Standard at USC.

The checklist can be used as a developmental tool to provide faculty formative feedback to enhance their teaching, showing progression over multiple observations. It can also be used as an evaluative tool to document evidence of teaching performance for promotion, tenure, or continuing appointment.

This checklist was developed to include recommended practices that can be implemented within a wide variety of teaching models, both traditional and innovative; it is editable so that schools may add or delete items to customize it to their needs. Checklist items are observable actions and behaviors of the instructor (observable during a single visited class session), not the behaviors of students.

Schools could determine how many criteria in each tier should be met in order to qualify for the various levels of advancement in the school.

Not Included in the Classroom Teaching Observation Checklist

- Evaluation of course design, which is addressed in a separate Course Design Syllabus Review Checklist.
- Aspects of teaching that cannot be observed.
- Best practices that are specific to certain fields, class types (e.g., labs, studios, clinics), or instructional styles.

Recommended observer characteristics

- Observes a minimum of one class session. Two observations are recommended.
- Is familiar with the course learning objectives listed in the syllabus.

Institutes

01	Faculty Teaching Institute	<ul style="list-style-type: none">• Semester long• Foundations of course design and teaching
02	Advanced Teaching Institutes	<ul style="list-style-type: none">• Semester long• In-depth exploration• Expert guest speakers
03	Faculty Learning Community	<ul style="list-style-type: none">• Academic year• Special topics
04	Faculty Fellows	<ul style="list-style-type: none">• Dean appointed• 3 year commitment• Train-the-trainer model• Pedagogical and organizational change

Institutes

01

**Future Faculty Teaching
Institute**

- Semester long
- Foundations of course design and teaching
- Graduate students and Postdocs

02

Staff Supporting Instruction

- Semester long
- Foundations of training and learning
- USC Staff




Fall 2022 workshops

Blackboard Workshops

Masterclass

Faculty Showcase



We are here to support you on your USC teaching journey!

usccet@usc.edu