

USC eAccess DATA FORM (rev. 2010)

UNIVERSITY PAYROLL SERVICES - TENURE/TENURE TRACK FACULTY PRE-EMPLOYMENT

Please provide the following information:

Name: _____ Social Security #: _____
(as it appears on Social Security card)

Home Address: _____

Prior Name (if any): _____
Current email: _____

Phone: (_____) _____

Marital Status: _____ Dependents: _____

Date of Birth: _____

Country of Citizenship: _____

EMERGENCY INFORMATION

Person to contact in case of emergency:

Name: _____ **Relationship:** _____

Address: _____ **Home Phone:** _____

_____ **Work Phone:** _____

I authorize the University of Southern California to use the data provided above to establish a pre-employment record which will assist USC in providing certain USC services to me.

Signature **Date:** _____

To be completed by School:

Employee #: _____ **USC ID:** _____

Email: _____@usc.edu (to be assigned by USC - ITS)

Hire Date _____ Job Code: _____ Job Title: _____

School: _____ Academic Title: _____

Perm/Temp: **P**

Reg/Cas: **R** Pay Option: **12**

Bene Elig: **YES** Percent: **100%**

Hours per Week: **40** Faculty: **X**

Home Department #: _____ Primary Department Name: _____

Primary Dept Chair: _____ Secondary School/Dept: _____

Work Address: _____ Phone: _____ Mail Code: _____

School approval for pre-employment: _____

Printed Name and Title

Date: _____

Signature